

# To Staff, Students, Board and Parents

## Henderson Intermediate School Covid - 19 Updated Plan

**February 2022**

These guidelines inform Staff, Students and Whānau about how the School will operate to enable the safe return of students to HIS in the current Covid-19 Level, and expected Omicron outbreak.

The HIS Board of Trustees, supports and encourages all students to return to school.

The HIS Board of Trustees is committed to ensuring that we make the School site as safe as we can, for all staff and students.

**ALL STAFF AT HIS, ARE FULLY VACCINATED.** (As per the COVID-19 HEALTH ORDER)

183 days after their 2nd Vaccination, they are required to have their Booster.  
(As per the COVID-19 Health Order 2022)

The School cannot require that all students are vaccinated. If parents however do vaccinate their child, they can let the School know, if they wish.

**All school events that would see us having big gatherings of people, will not be able to go ahead until further notice. Events such as “Meet the Teacher” will be a Zoom Event led by classroom teachers.**

All students need to be dropped off at the School gate.

**ALL STAFF WILL WEAR A MASK** while on the school site, except while eating, drinking or when outdoors.

**ALL STUDENTS WILL WEAR A MASK** while on the school site as directed by the Ministry of Health, except while eating, drinking or when outdoors and supervised by staff.

**Students are expected to be on site not before 8.30am daily and not after 3.15pm.**  
Monday to Friday.

Staff on arrival to their classroom each day will **open all windows and doors**. These must remain open all day unless bad weather prevents it. At the end of the School day all staff will do a surface clean of their rooms ready for the following day. This will be additional to the commercial cleaning of each class done daily too.

**HOMEROOM CLASSES will operate as a Bubble.** This Bubble includes the Teacher, any Additional Teacher, Teacher Aides and students. Teachers will ensure that there is physical distancing between groups of students in the class. Students will work in a group that will remain the group they work with rather than any mixing of groups.

**Students on arrival to school, will go directly to their “Bubble Classroom.”**

Every syndicate will have a set break time that will ensure that they remain isolated from other classes and students in the School. Times for leaving school each day will also be staggered to enable numbers of students leaving school to be reduced.

Toilets will be allocated to specific SYNDICATES.

**At 9.00am each day every person in every classroom will use the hand sanitiser to ensure that they are “safe” in their “Bubble.” Before and after morning tea and lunch, hand sanitising will be done again.**

Students will be able to play with sports equipment that will be allocated to their room. Use of the Interchallenge/playground, will be allocated to a particular syndicate only at any one time to reduce the number of children on this play area.

**PARENTS and CAREGIVERS will be required to wear a mask when coming onto the School site, and will only be able to come to the main Admin Reception Area. They will be required to sign in or QR Code check in.**

Staff and Students will be expected to come to School and leave school, maintaining social distance.

**The main Admin Area will only be for Admin Staff.** Anyone needing to contact staff in this “Bubble” will do so from outside the main entrance doors, by email or phone.

**The School Sick Bay will be closed.** No child will be able to remain at school if they are unwell. The family will be contacted to come and collect the child from the main entrance gate. If a child is required to have a Covid test, they cannot return to school until they have received a negative test result. A staff member will walk them to the main gate once parents have arrived.

**The School Canteen will be closed, until further notice.** Free lunches in schools will continue to be provided.

**Water Fountains will be shut down.** Students will need to bring their own water bottle from home.

**In the event of a major outbreak of Omicron, the School will revise this plan. This may result in online learning taking place as it did last year.**

The Ministry of Education has ordered for all schools, Ventilation Units and also Co2 Monitors to check air quality in classes. As soon as these arrive, all teachers will be using these to help to monitor air quality in every classroom.

**This updated Covid -19 Plan, is to reflect how we will operate as a school, with the expected arrival of the Covid - 19 Omicron variant.**

**January 27<sup>th</sup> 2022**