

HENDERSON INTERMEDIATE SCHOOL MEETING MINUTES

Location: School Staffroom
Date: Monday 2nd November 2020
Time: 6:00pm
Meeting No 7

Attendees

<i>Ron Crawford</i>	<i>Chairman</i>
<i>Wendy Esera</i>	<i>Principal</i>
<i>Shania Hammon</i>	<i>BOT Secretary</i>
<i>Julie Owen</i>	<i>BOT Member</i>
<i>James Christie</i>	<i>BOT Member</i>
<i>Spencer Woolrich</i>	<i>BOT Member</i>
<i>Kahurangi Fergusson-Tibble</i>	<i>BOT Member</i>
<i>Witeri Williams</i>	<i>BOT Member</i>
<i>Alaina Talamahina</i>	<i>Staff Representative</i>
<i>Oliver Harris</i>	<i>Design Teacher</i>
<i>Anna Delany</i>	<i>Art Teacher</i>
<i>Rosemary Ma'asi</i>	<i>Music Teacher</i>
<i>Robyn Lane</i>	<i>Food Tech Teacher</i>
<i>Kieran Paterson</i>	<i>P.E Teacher</i>

Apologies

<i>Pina Luani</i>	<i>BOT Member</i>
<i>Pera Adams</i>	<i>BOT Member</i>
<i>Andrea Manu</i>	<i>Science Teacher</i>

MEETING OPENED AT 6pm with karakia led by W Williams

1. STUDENT ACHIEVEMENT REPORTS – TECH SPECIALIST TEAM

Oliver Harris, Anna Delany, Robyn Lane, Kieran Paterson and Rosemary Ma'asi presented their individual reports to the Board along with their wish lists of new resources to assist with their classes. Overall the specialist classes are producing great results with 84% achieving at or above expected curriculum. The area of concern is the achievement of Māori students which are achieving slightly lower than the cohort. The goal for 2021 is to be able to lift this. K Fergusson-Tibble acknowledged the Tech teams bravery for acknowledging and highlighting the lower achieving of Māori students and having a goal to lift this.

The Tech Specialist Team left the meeting at 7pm.

2. ACCEPTANCE OF AGENDA

That the Agenda be accepted

Moved: W Esera

Seconded: W Williams

3. CONFIRMATION OF MINUTES 6/2020

Moved: J Owen

Seconded: W Esera

4. DECLARATION OF CONFLICT OF INTERESTS

Nil

5. MATTERS ARISING FROM MINUTES 6/2020

Nil

6. FINANCE

6.1 Staff Visa Payments – signed by the Board Chair

6.2 September 2020 Finance Management Report

The report was tabled as read. W Esera gave an update around Finances. The school is tracking very well. The Board had a discussion around the items the Tech Team had put on their wish list. It was requested to add 'Tech Team Fixed Assets' to the 2021 budget with the addition of 2 more Go-pro camera's and 1 more wireless microphone as these would be beneficial for other staff in the School. The updated budget will be brought to the next Board meeting. W Esera requested blinds be put in the Cooking, Music and Science rooms as the afternoon sun pours into those room. This was approved by the Board. The Board had a discussion about a new playground. J Christie and Debbie Wylde visited Northcote Intermediate to have a look at their newly installed playground. The cost of this is \$95,000+GST which doesn't include the cost of soft fall and excavating. It has been decided that this project has to be put on hold for now. The reason for this is that the Ministry has not yet decided a site of where the new 8 classroom block will be. The playground project will be revisited at a later date. The Ministry have sent through updated figures for the upgrade of Rooms 7-10. The total cost of the project is just over \$1,000,000 which has a shortfall of now \$165,000 that needs to be covered by the Board. Ideally this block would be finished by February. The plans have been drawn up, the finances are the only thing delaying it. It was approved in the last meeting to fund up to \$100,000, the Board has now approved to fund up to \$165,000. The Board also discussed the Year 8 Graduation dance and in accordance with last month's discussion on well-being, it was agreed that the Year 8 Graduation be free of charge for students this year.

That the September 2020 Finance Report be accepted

Moved: S Woolrich

Seconded: K Fergusson-Tibble

That new blinds be installed in the Cooking, Music and Science Rooms

Moved: W Esera

Seconded: R Crawford

That the Board agrees to fund \$165,000 towards the upgrade of Rooms 7, 8, 9 and 10.

Moved: S Woolrich

Seconded: W Williams

That the Board agrees to fund the Year 8 Graduation Dance so that there is no cost to students

Moved: S Woolrich

Seconded: A Talamahina

7. PRINCIPAL'S REPORT

The report was tabled as read. W Esera informed the Board of the appointment of Theresa Vaiula. Theresa has been a Teacher Aide at Henderson Intermediate for the past 8 years and has received the Board scholarship for the past 3 years while completing her teaching studies. She has a huge passion and love for Henderson Intermediate and it is wonderful that she will now be a teacher here. Hone Tobin has accepted a promotion at another school. There will be a pōwhiri at his new School in the new year and Henderson Intermediate School will take a bus load of staff and students to this. He will be farewelled in the Hui and also on the last day of the year at School.

That the Principal's Report be accepted

Moved: J Owen

Seconded: J Christie

8. SELF REVIEW

Polices

International Students

No changes to be made

Moved: W Esera

Seconded: J Christie

Food and Nutrition

Changes to be made as per revised copy in the Board Pack

Moved: W Esera

Seconded: A Talamahina

9. PROPERTY

9.1 Update on Property

Property update has been covered under Finances

9.2 Workplace Health and Safety

The Workplace Health and Safety Report was tabled as read. Robert Fry is still in the process of having the Building Warrant of Fitness updated. No other outstanding issues to report.

10. GENERAL

10.1 2021 Māori Action Plan

To be brought to next meeting as changes have been made.

10.2 2021 PI Action Plan

To be brought to next meeting as changes have been made.

10.3 Phone System, IT Support for 2021.

W Esera has met with 2 new providers. Waiting on proposals and will make a decision on who to go with

10.4 Class Trips

A Talamahina wanted to thank the Board for the class trips that they approved to be funded. The students are loving these.

10.5 NZSTA Event

‘Together towards tomorrow’ held at Vodafone events Centre on 21 November. Please confirm your attendance to Shania. The Board will cover the ticket price of \$20 per person.

MEETING CLOSED AT 7.38pm

Chairperson: _____ DATE: _____

MEETINGS

NEXT BOT MEETING MONDAY 30th NOVEMBER 2020