

HENDERSON INTERMEDIATE SCHOOL BOARD MEETING MINUTES

Location: Boardroom
Date: Monday 16th June 2025
Time: 6:00pm
Meeting No 4

Attendees

Ron Crawford	Presiding Member
Viv Carr	Principal
Ebony-Rose Andrews	Board Member
Adelma Rimoni	Board Member
Raj Maharjan	Board Member
Shania Hammon	Board Secretary
Julie Owen	Board Member
Alaina Talamahina	Staff Representative
James Christie	Board Member
Spencer Woolrich	Board Member

Apologies

Pera Adams	Board Member
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Meeting opened at 6pm with karakia by A Rimoni

1. ACCEPTANCE OF AGENDA

Moved: J Owen

Seconded: A Talamahina

2. CONFIRMATION OF MINUTES 3/2025

Moved: A Rimoni

Seconded: A Talamahina

3. DECLARATION OF CONFLICT OF INTERESTS

Nil

4. FINANCE

4.1 Staff Visa Payments – These have been approved by the Board.

4.2 Special Expenditure

N/A

4.3 April 2025 Finance Report

This was tabled as read. Tracking well and in budget with no big overspends.

That the April 2025 Finance Report be accepted.

Moved: A Rimoni

Seconded: J Owen

5. PRINCIPAL'S REPORT

The Principal's report was tabled as read. The Board discussed the Government's 2025 Budget. Learning Support has been increased. HIS already does very well in this area thanks to Julie-Ann Thumath. Kahui Ako will be disestablished at the end of 2025.

Currently participating in a maths trail. It is a 12 week programme that includes a face to face teacher working in small Y8 groups for half hour every day. There is also a Learning Assistant that has been employed to supervise groups of Y7 students doing this trial online. Will be interesting to see the comparisons of improvement from face to face vs online.

The Board had another discussion about attendance. The Board recognizes the School is doing all it can in regards to attendance. This is a huge issue across country.

Structure literacy PLD will be starting next term.

Board members who attended the Cultural Celebration Evening thoroughly enjoyed it and can't wait to see the end of year performance. Well done and thank you to all that were involved in this.

That the Principal's report be accepted

Moved: R Manharjan

Seconded: J Christie

6. SELF REVIEW

6.1 Policies

Protected Disclosure Policy

No changes

Allocation of Units Policy

No changes

Curriculum and Assessment Policy

Small changes as per Board pack

Moved: J Owen

Seconded: S Woolrich

6.2 Pasifika Action Plan Review

Tabled as read. Pasifika Parent Survey was also included in this report.

6.3 Māori Action Plan Review

Tabled as read. A Matariki Whānau Hui will be held on Thursday 19th June. A Matariki breakfast will be held next week. Date TBA.

7. PROPERTY

7.1 Update on Property

Fences are being collected from fields. Staff toilet upgrade on track to get underway in upcoming holidays.

7.2 Work Health and Safety Report

This was tabled as read. Stage in hall – Will look into more permanent securing between joins so does not move when performances are being done. Considered usable in the meantime.

7.3 RAMS Folder

This was tabled and RAMS folder is available for the Board to see at any time.

8. UPCOMING DATES

End of Term 2 – Friday 27th June

Start of Term 3 – Monday 14th July

Board Parent Election – Close main roll – Wednesday 16th July

Board Parent Election – Call for nominations by Friday 18th July

Board Meeting – Monday 28th July 6pm

9. General

9.1 Printing Lease

3 quotes supplied in Board Pack. All similar in costs and product. The Board authorised Management to proceed with their preferred quote on a 5 year lease and report back at next Board Meeting.

9.2 Cleaning Contract

This has come up for renewal as current cleaning contractors is not up to standard. 3 quotes have been sourced and preferred option is Clean Planet @ \$4507.58+GST per month.

That the Clean Planet cleaning quote be accepted

Moved: V Carr

Seconded: J Owen

9.3 School Beanies

This is as per a request from a parent however Management were already looking into this. Policy and pricing has been provided in Board pack. A plain navy or black beanie is approved in the meantime until school branded beanies are available.

To sell School branded Beanies through the school office as part of school uniform.

Moved: V Carr

Seconded: E Andrews

9.4 NZSBA AGM

Ron Crawford is the delegated authority for the upcoming AGM.

Moved: J Christie

Seconded: R Maharjan

9.5 Resignation Letters

Resignation letters received from Dawn Hauraki and Alanah Kraay. The Board thanks them for their contributions to HIS and wishes them well in the future.

Meeting closed at 6.48pm with karakia by A Rimoni.

Presiding Member: _____ **DATE:** _____