

HENDERSON INTERMEDIATE SCHOOL BOARD MEETING MINUTES

Location: Staffroom
Date: Monday 13th May 2024
Time: 5:30pm
Meeting No 3

Attendees

<i>Ron Crawford</i>	<i>Presiding Member</i>
<i>Viv Carr</i>	<i>Principal</i>
<i>Alaina Talamahina</i>	<i>Staff Representative</i>
<i>Julie Owen</i>	<i>Board Member</i>
<i>Spencer Woolrich</i>	<i>Board Member</i>
<i>Ebony-Rose Andrews</i>	<i>Board Member</i>
<i>Adelma Rimoni</i>	<i>Board Member</i>
<i>Raj Maharjan</i>	<i>Board Member</i>
<i>James Christie</i>	<i>Board Member</i>
<i>Shania Hammon</i>	<i>Board Secretary</i>
<i>Mark Snowden</i>	<i>Deputy Principal</i>
<i>14 Student Leaders</i>	<i>Student Leaders</i>

Apologies

Pera Adams *Board Member*

Meeting opened at 5.40pm with karakia by Mark Snowden

1. STUDENT LEADERS TRIP TO WAITANGI

The Board was joined by Matua Mark and 14 students leaders who all attending the Leaders Waitangi overnight trip. Students presented a slideshow to the Board about their time at Waitangi and at the Wairau Māori Art Gallery. The Board thoroughly

enjoyed the presentation and thanked the students for presenting. The Board would like the Principal to add this to the 2025 budget for next year's leaders. It was a huge success.

2. ACCEPTANCE OF AGENDA

That the Agenda be accepted

Moved: S Woolrich

Seconded: V Carr

3. CONFIRMATION OF MINUTES 2/2024

Moved: J Owen

Seconded: J Christie

4. DECLARATION OF CONFLICT OF INTERESTS

Nil

5. FINANCE

5.1 Staff Visa Payments – These have been approved by the Board.

5.2 Special Expenditure – No special expenditure this month.

5.3 March 2024 Finance Report

The March 2024 Finance Report was tabled as read.

The Board had a discussion around the asset register funds which are showing as a deficit. These are items not budgeted for but approved by the Board.

The Board is satisfied there is more than enough funds to meet all commitments.

That the March 2024 Finance Report be accepted

Moved: R Manharjan

Seconded: S Woolrich

6. PRINCIPAL'S REPORT

This was tabled as read. The Board thanked the Principal for her newsletters to parents. The communications are great. The Board had a brief discussion about the upcoming Filipino parents evening and it would be great to see this happen with other majority ethnic groups.

That the Principal's Report be accepted

Moved: E Andrews

Seconded: J Owen

7. SELF REVIEW

7.1 Policies

Performance Management Policy

The revised copy included in the Board pack was approved

Moved: A Rimoni

Seconded: J Christie

7.2 Behaviour Management Plan

Tabled as read. This has been revised.

7.3 Good Employment Statement 2023

Tabled as read.

7.3 Pacific Action Plan

Tabled as read. This has been revised.

7.4 Māori Action Plan

Tabled as read. This has been revised.

8. PROPERTY

8.1 Update on Property

LISK upgrade has failed council inspection for numerous small things. This has delayed the use of those classrooms. The Board expressed disappointment in this project as they feel it was not handled well by those involved.

The Board requested S Hammon look into more signage around the outside of the school to advise there is no public access unless authorised. V Carr will talk to the Church next door to discuss using the side gate on Sundays rather than the main gate as people are wondering in while they are having their service.

8.2 Work Health and Safety Report

This was tabled as read.

The stairs on the Crawford block are slippery when wet and the grips are not suited for purpose. The Architect and designed have come to view and are currently working on a solution for this. No outstanding items.

9. UPCOMING DATES

NZSBA Conference – 6 – 9 June

Board Meeting – Monday 17th June

10. GENERAL

10.1 Fale Landscaping

Concept plans were presented to the Board. This has not been costed yet. Will be brought to the Board once a quote is received.

10.2 International Students

There was a meeting had with Chinese agents previously connected to the school who expressed their desire to get small groups of Chinese students back up and running at H.I.S. At this stage the idea is to have 2 groups in 2025 and possibly a group of H.I.S students to go on a trip to China. More information will be provided once a business plan is presented but at this stage the Board support the idea.

10.3 PAT Data Analysis

This was tabled a read following a request from previous Board meeting.

10.4 AIMS Games

The Board was presented with a budget for AIMS games 2024. This year there will be a Netball team and 2 Sevens teams representing H.I.S. There is a deficit of \$569 for this event. The Board approved this.

The Board requested Management to put together criteria for future teams attending AIMS games.

10.3 NZSBA Conference

The Board delegated Spencer Woolrich to vote at the AGM and he is free to vote how he pleases.

MEETING CLOSED AT 6.38pm with karakia by Adelma Rimoni.

Presiding Member: _____ **DATE:** _____