

# Henderson Intermediate School

## ALLOCATION OF UNITS POLICY

### RATIONALE

The Board of Trustees delegate allocation of units to the Principal who will ensure an equitable system.

### GUIDELINES

1. The Principal will ensure that units generated for use at HIS are allocated to teaching staff who are in:
  - a. Management positions (**Permanent Units**) Deputy Principal and Senior Teachers.
  - b. Teaching positions (**Fixed Term Units**) which involve a teacher carrying out a number of additional tasks over and above their normal teaching duties. ie Syndicate Leaders, Curriculum Leaders, Special programmes etc
2. The Board may if necessary, provide other units funded through the annual budget.

**Reviewed on 27 June 2022**